



KHARAGPUR COLLEGE

KHARAGPUR

ESTD. : 1949

P.O.– Inda, Kharagpur, Municipality– Kharagpur, Sub-Division– Kharagpur,
P.S.– Kharagpur (T), Dist.– Paschim Medinipur, West Bengal, PIN– 721305.

Follow-up action taken of Academic and Administrative Audit (AAA) report

1. As per audit report we have given proper attention on the guidelines regarding the maintenances and safety of the documents.
2. We have made separate “Fixed Assets Register” according to the guidelines.
3. We have rectified all the entries under the suitable ledger.
4. We have been maintaining accounts on mercantile basis along with petty cash on few occasions.
5. We have preserved sufficient stocks of chemicals in laboratories as per our requirements.
6. The advances have been adjusted properly.
7. Mentoring, parent-teacher meeting, students seminar and skill enhanced courses are a regular practise of our college.
8. Student feedbacks on teachers are taken regularly and secrecy has been strictly maintained.
9. International and national seminar and webinar are regular practise of our institution.
10. Special classes have been arranged for slow and advanced learners and those classes were incorporated in the departmental routine time to time.
11. Sufficient number of skill enhancement courses has been conducted by the departments of our college.
12. There is a separate entrepreneurship cell to look after the matter and we have applied for research centre to our home university.
13. There is a separate career counselling cell in our college to look after the matter related to higher education and job opportunities.
14. Different training programmes and internship for students have been conducted on a regular basis.
15. College has organized different training programmes for our non-teaching staff.
16. Many smart class rooms were made for our students to provide ICT facilities.
17. We have constructed two computer laboratories for mathematics and commerce department respectively according to their CBCS and NEP 2020 syllabus.
18. We have purchased equipments regularly as per our need.




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
KHARAGPUR COLLEGE

Department of Physics

Stock register

1. Tunnel Diode Setup

Date	Fund	Name of Item	Category	Vendor / Supplier	Quantity purchased	Price / unit (Rs)	Previous Balance	Breakage/ Damaged/ Used	Available
28.03.2019	RUSA 2.0	Complete setup to show the tunneling effect in tunnel diode using I-V characteristics. (C9)	Advance	SREEKRISHNA TRADERS	01	7000.00	00	00	01


Head, Dept. of Physics
Kharagpur College
Kharagpur, 721306



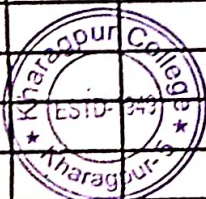

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STOCK REGISTER

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 Name of the Article *Computer Desktop* For the Year

RECEIVED				ISSUED				Balance	Remarks,
Date	Inward	From whom Received	Quantity	Date	Outward	To whom Issued	Quantity	In Stock	Signature
1	Challan No.	and Other Particulars	Received	2	Challan No.	and Other Particulars	Issued	Col. 4 Col. 3	and Date
	2	3	4	5	6	7	8	9	10
29/12/19	D1/0097 71/	Das. T. S. Sarda		29/1/19		Physic Project	1		
	12-19	Dell DT				Physic			
		VOSTRO 3470	1			Physic Project			Total: 101
						Physic			(B) 23/01/19
						Dell DT		0	
						VOSTRO 3470			
15/7/19	CT/009 174/	CYBER INTOSIS	32	17/6/19		NAAD	1		
	19-20	HP Commercial				HP Commercial			
		Desktop				Desktop		37	
				19/8/19		Commerce Dept	1		
						HP Commercial			
						Desktop		36	
				19/8/19		Commerce LAB	3		
						HP Commercial		33	
						Desktop			
				26/8/19		Office HP	3		
						Commercial		30	
						Desktop			
				26/2/20		MA English	1		
						Dept. HP			
						Commercial		29	
						Desktop			
				7/11/21		Office / HP	1		
						Commercial			
						Desktop		28	
				3/5/22		IOAC / HP	1		
						Commercial		27	
						Desktop			
				7/5/22		Physic LAB	1		
						HP Commercial			
						Desktop		26	
				15/6/22		BBA LAB	25	1	
						(BBA) HP Commercial			
						Desktop			

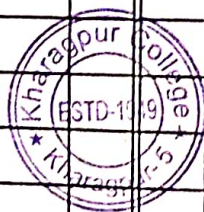

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Kharagpur College
Stock register
Department of Chemistry
Sodium Hydroxide

Date of Purchase	Brand	Amount	Challan No	Supplier	Amount Issued	Date of Issue	Balance
14.03.15	Meck	5 x 500gm	CB		5 x 500gm	17 ⁰² / ₁₅	Nil
9.12.15	SRL	500gm x 8	CB		500gm x 8	12 ¹² / ₁₅	500gm x 2 = 1kg
05.07.16	Meck	500gm x 2	RC		500gm x 2		500gm x 2 = 1kg
					500gm x 2	22 ⁰⁴ / ₁₇	500gm x 2 = 1kg
03.02.17	AR(SRL)	500gm x 6	222/CB		500gm x 6	15 ⁰³ / ₁₇	500gm x 6 = 3kg
						22 ⁰² / ₁₇	500 x 2 = 1kg
							150kg
						2 ⁰⁴ / ₁₇	500 x 2 = 1000 1kg
							500gm
						4 ⁰⁵ / ₁₇	500 x 1 = Nil
						10 ⁰² / ₁₇	500gm
						16 ¹⁰ / ₁₇	500gm
						25 ¹¹ / ₁₇	500gm x 1
						7 ¹² / ₁₇	500gm x 1
						17 ⁰¹ / ₁₈	500gm x 1
						21 ⁰¹ / ₁₈	500gm x 1
20-21/8	SRL	500 x 14	CB/135			03 ⁰⁸ / ₁₈	500gm x 12 + 1 = 13
						27 ⁰² / ₁₈	500 x 12 (old) = 12 kg
						22 ¹¹ / ₁₈	500 x 1 (New) = 1 kg
						30 ⁰¹ / ₁₉	500 x 1 (New)
						15 ⁰¹ / ₁₉	500 x 1 (New)
						06 ⁰³ / ₁₉	500 x 1 (New)
						21 ⁰⁷ / ₁₉	500 x 1 (New)
31.07.19		500 x 12 gm	CB/443		500gm x 1	11/3/20	500gm x 8
					500 x 1	17/3/20	500gm x 4
					500gm x 1	20 ⁰⁴ / ₂₂	500gm x 3
					500gm x 1	16 ⁰⁵ / ₂₂	
					500gm	12 ⁰¹ / ₂₂	500 x 2
					500gm x 1	6 ¹² / ₂₂	
					500 x 1	28 ⁰³ / ₂₃	
					500gm x 2	26 ⁰⁵ / ₂₃	Nil



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Head

Department of Chemistry
Kharagpur College
Kharagpur - 751005

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Stock register

DEPT. NAME /ROOM NO	BENCH	TABLE	CHAIR	TOOL	ALMIRAH	BOOKSHELF/S HOWCASE
R-201	29	0	1	0	0	0
R-202	22	1	1			
R-203	23	1	1			
R-204	0					
R-205	10		13			
R-206	20	1	1			
R-207	2					
R-208	52	1	2			
R-209	20	1	1			
R-210	20	1	1			
R-211	20	1	1			
R-212	19	1	1			
R-213	20	1	1			
214 C (PCR)	2	6	20		9	1
214 A (IQAC)		2	12		1	
214 D						
214 B (NODAL CENTRE)		4	5		1	4
215 A						
215 F (SANSKRIT DEPT)	1	5	7		3	
215 G PHILOSOPHY DEPT	0	2	4	1	2	0
215 C (POL.SC)	2	7	9		3	0
215 B (ECONOMICS)	1	3	3		2	
215 E (HINDI)	1	3	8		3	1
215 D (SOCIOLOGY)						
216 (NAAD)	2	2	5		2	
R-219	20	1				
R-218	30	1	2			
R-220	21	1	1			
R-217	20	1	1			
BCA-223	13	1				
BCA-224		4	2	38		
BCA-225		8	3	20		
BCA-226		6	25	13		
BCA-301		4	2	80		
BCA-302						
BCA-303		2	6		2	4
GEO-221		6	16	17	8	1
GEO-222		13	1	49		
GEO-1		12	1	60		
GEO-2		11	1	40		
GEO-3						
COM-1	20	3	3			
COM-2	19	3	3			
COM-3	25	1	1			
COM-4			2	28		
COM-5		2	5		3	
COM-6		1	1			
COM--Z-1						
BOT-122		10	15	59	8	4
BOT-Z-2						
BOT-Z-3	18	4	8	6		
PHYSIOLOGY		5	5	46	5	2
H.B SARKAR HALL	84	2	6			
ZOOLOGY	7	8	3	29	4	4
R-117	26		1			
ZOOLOGY-2		4	1		3	1



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ZOOLOGY-3	2	8	2	4	3	
R-119	10	1	2			
ZOOLOGY -118		3	8	2	3	
GIRLS COMMON ROOM	1	1	4		1	
AB 102 STUDENTS UNION ROOM	4	2	8		2	
AB 104 MORNING-IN-CHARGE						
AB105 BOARD ROOM		CONF.1	22		1	
AB 103 PRINCIPAL CHAMBER		4	12	2	7	2
OFFICE		24	16	3	39	2
AB 101 (ACCOUNTS)		3	5			
PHYSICS-108		8	9	4	5	3
PHYSICS-109	4	7	2	10	10	
PHYSICS-109/LIBRARY		1	1		5	1
PHYSICS-109/SEMINAR		4	12	2	3	3
PHYSICS-109/ELECTRONIC		6	2	3	1	
PHYSICS-109/LAB STAFF		3	5			1
PHYSICS-109/FACULTY		6	2	2	4	
PHYSICS-110/B	2	8		8	1	
PHYSICS-110/A	1	5		8		
PHYSICS-110		12	3	16	4	
PHYSICS-103 COMP LAB		1	14	15		
CHEMISTRY -113		5	17		7	
CHEMISTRY -114	15	1	2			
CHEMISTRY -111		5	13	11	4	3
CHEMISTRY -111/A		4		2		
CHEMISTRY -112		5	3	17	6	1
BOYS COMMON ROOM	2		5		1	
PHYSICAL EDUCATION		1	5		2	
ROOM-101 & 102 MATH LAB		2	7	40		
NCC						
BENGALI -B1	18	1	2			
BENGALI -B2	18	1	2			
BENGALI -B3	20	1	2			
BENGALI -MA-1	19	1	1			
BENGALI -MA-2	18	1	1			
BENGALI DEPT		11	19		8	
BENGALI -LIBRARY		1	1		10	4
HISTORY-VS -104		8	5	2	2	3
HISTORY-VS -108	16	1	1			
HISTORY-VS -107	16	1	1			
HISTORY-VS -106	32	1	1			
HISTORY-VS -103	16	1	1			
HISTORY-VS -101	25	1	1			
HISTORY-VS -102	16	1	1			
HISTORY-VS -105						
ENGLISH -VS -203	16	1	1			
ENGLISH-VS -201		10	18		6	
ENGLISH -VS -202	16	1	1			
ENGLISH-VS -204	24	1	1			




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 Kharagpur College



Registration Certificate

This is to certify that

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Phone : +91 120 4251329

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