

NOTICE

Notice no:57

Date:17.07.2018

1st Year Classes of B.A/B.Sc./B.Com (Hons & Gen) Courses for the session 2018-2019 will be commencing on and from 18.07.2018. An induction programme has been organised by the IQAC of the College at 11.00 A.M on 18.07.2018 in the H.B.Sarkar Hall. All the students are advised to assemble in the Hall at 11.00 A.M. All the Teachers & Non-Teaching Staffs are cordially invited to the programme.



**Principal
Kharagpur College**

IQAC Kharagpur College

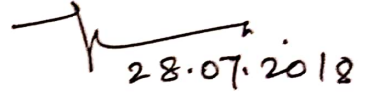
NOTICE No. 02/2018

Date 28.07.2018

This is hereby notified that a general meeting of the IQAC will be held on 03/08/2018 (Friday) at 11.30 a.m. in the IQAC room. All members of the IQAC are requested to present in the meeting.




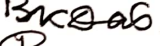




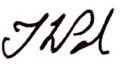
Countersigned
Principal


28.07.2018

Jyotirmoy Pramanik
Convener,
IQAC, Kharagpur College

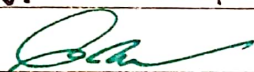
- Agenda: 1. Confirmation of the minutes of last IQAC meeting dated 11/01/2018.
- 1) Holding a workshop on VU regulation for BA/BSC/BCOM (Hons & Gen) and PG courses under Choice Based Credit System (CBCS) at Kharagpur College
 - 2) Coordinator for counselling and mentoring of each Honours student as per NAAC guidelines and UGC Regulation 2018.
 - 3) Preparation of AQAR 2017-18
 - 5) Discussion on UGC Regulation 2018
 - 6) Misc.

Members:

1. Principal (Chairperson) 
2. Dr. Bimal Krishna Das 
3. Prof. Tarun Kumar Ray 
4. Prof. Debasish Aich 
5. Prof. Amar Adikari 
6. Dr. Jagamohan Acharya
7. Dr. Indranil Chakraborty
8. Prof. Poulomi Talukdar
9. Prof. Mintu Naskar 
10. Sri D.K.Jha, Manager, CSR, Tata Metaliks
11. SDO, Kharagpur 
12. Dr. Tapan Kumar Pal (Alumni)
13. G.S. Students' Union


Sub-Divisional Officer
Kharagpur

Members present in the general meeting of IQAC held on 03/08/2018 at 11.30 onwards in the IQAC room.

1. ⑥ 03/08/18
2. JNL 3/8/18
3. BKSab 03/08/18
4. Shaini Sir 3/8/18
5. Jaron K. Ray 03.08.18
6. Poulomi Talukdar 3.8.18
7. Indranil Chakrabarty 03/08/18
8. Amar Adikeri 03/8/18
9. Mintu Nasir. 03/08/18
10. Jagmoh Adl 3/8/18
11. J. Pramanik 3/8/18.
12.  3/08/18.

Sub-Divisional Officer
Kharagpur

Resolution of the general IQAC meeting dated 03/08/2018.

Agenda- 1: Confirmation of the minutes of previous IQAC meeting held on dated 11/01/2018

Confirms the minutes of previous meeting.

Agenda 2. Holding a Workshop on "VU regulation for BA/BSC/BCOM (Hons & Gen) and PG courses under Choice Based Credit System (CBCS)" at Kharagpur College

The Principal, Dr. Bidyut Samanta agreed to deliver a lecture on the above mentioned topic on 04/08/2018 (Saturday).

Agenda 3: Coordinator for counselling and mentoring of each Honours student as per NAAC guidelines and UGC Regulation 2018.

Agenda 4: Student feedback System

it is resolved that feedback of the student on teachers will be taken from the final year Hons student those having attendance more than 75% at the end of last internal assessment and these feedback will be communicated to the teachers by the Principal.

Agenda 5: Preparation of AQAR 2017-18

Annual Quality Assurance Report will be prepared for the session 2017-18 and it will be uploaded in the college webpage in time.

Agenda 6: Discussion on UGC Regulation 2018

Later, a separate workshop will be organise in the college on UGC Regulation 2018.

Misc. It is resolved that a considerable fraction of RUSA 2.0 fund will be spend to build ramp for entering the corridor, wheel chair and disabled friendly washroom for the benefit of persons with disabilities (Divyangjan)

Meeting ends with the vote of thanks by the Coordinator, IQAC.

① 03/08/2018

Signature of the Principal

Principal
Kharagpur College



03.08.2018

Signature of the Coordinator, IQAC

Co-ordinator, IQAC
Kharagpur College
Kharagpur-721305

Prime Merit

Prime Merit

IQAC Kharagpur College

NOTICE No. 03/2018

Date 03.08.2018

This is hereby notified that a Workshop organised by IQAC, Kharagpur College on Vidyasagar University regulation for BA/BSC/BCOM (Hons & Gen) and PG courses under Choice Based Credit System (CBCS) will be held on 04/08/2018 (Saturday) at 11.30 a.m. onwards in the room no 14. All the permanent teachers and Govt. approved PTT and CWTT of this college are invited to ^{be} present in the Workshop.

Speaker: Dr. Bidyut Samata, Principal, Kharagpur College

⑤ 03/08/18
Countersigned
Principal

03/8/2018.
Jyotirmoy Pramanik
Convener,
IQAC, Kharagpur College

KHARAGPUR COLLEGE

Notice No. 4/2018

Date: 04/08/2018

All the HOD's are requested to submit or mail to <keiqac2018@gmail.com> their following departmental information as per the format given below by 14/08/2018 for the session 2017-18 to the undersigned for preparation of Annual Quality Assurance Report (AQAR) for the said session.

2.13 Initiatives undertaken towards faculty development:

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	
UGC – Faculty Improvement Programme	
Orientation programmes	
Staff training conducted by the university	
Summer / Winter schools, Workshops, etc.	
Others	

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars			
Workshops			
Presented papers			
Resource Persons			

3.4 Details on research publications -

	International	National	State level
Peer Review Journals			
Non-Peer Review Journals			
e-Journals			
Conference proceedings			
Attended Seminars			
Resource Person			

3.7 No. of books published: i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.11 No. of conferences/Seminar organized by the Dept.: (Provide topic& dates)

Level	International	National	State	University	College
Number					
Sponsoring agencies					

08/08/2018.
(Dr. Jyotirmoy Pramanik)
Coordinator, IQAC

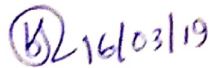
08/08/18
Countersigned,
Principal

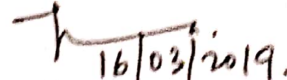
IQAC
Kharagpur College

NOTICE No. 01/2019

Date 16.03.2019

This is hereby notified that a general meeting of the IQAC will be held on 28/03/2019 (Thursday) at 11.30 a.m. in the IQAC room. All members of the IQAC are requested to be present in the meeting.

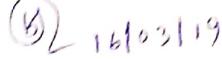
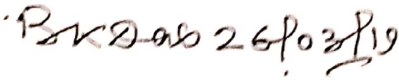

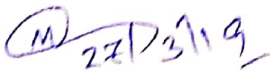



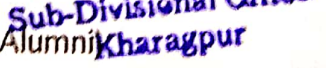

Countersigned
Principal


16/03/2019.
Jyotirmoy Pramanik
Convener,
IQAC, Kharagpur College

Agenda:

- 1) Holding a Seminar on the guidelines towards CAS for the teachers and Librarians as per G.O.No. 1373 dated 07.12. 2017 refer to UGC notification no. F.1-2/2016 dated 11/07/2016.
- 2) Online system for Student Feedback and mechanism for analyzing feedback.
- 3) Introduction of online payment system for all student.
- 4) Plan of the Institution for the next academic year 2019-2020.
- 5) ~~Miss.~~ Holding one parent- Teachers meeting in each Semester by ~~at~~ the department.

Members:

- | | <u>Signatures</u> |
|--|--|
| 1. Principal (Chairperson) |  |
| 2. Dr. Bimal Krishna Das |  |
| 3. Prof. Tarun Kumar Ray | |
| 4. Prof. Debasish Aich |  |
| 5. Prof. Amar Adikari |  |
| 6. Dr. Jagamohan Acharya | |
| 7. Dr. Indranil Chakraborty |  |
| 8. Prof. Poulami Talukdar |  |
| 9. Prof. Mintu Naskar | |
| 10. Sri D.K.Jha, Manager, CSR, Tata Metaliks | |
| 11. SDO, Kharagpur |  |
| 12. Dr. Tapan Kumar Pal (Alumni) |  |
| 13. G.S. Students' Union | |

Following members present in the general meeting of I QAc held on 28/03/2019 (Thursday) at 11.30 a.m. in the DQAc room.

1. ① 28/03/19
2. J. Pramanik 28/3/19
3. Binpal Krishna Das 28/03/19
4. Jagamohan Acharya 28/3/19
5. Indranil Chakraborty 28/3/19
6. Poulomi Talukdar 28/3/19
7. Sharmila Aik 28/3/19
8. Dr. K. K. Das, 28/3/19,
9. Dr. K. K. Das 28/03/19.

Sub-Divisional Officer
Kharagpur

Resolution of the general IQAC meeting dated 28/03/2019

Agenda- 1: Confirmation of the minutes of previous IQAC meeting held on dated 03/08/2018

Confirms the minutes of previous meeting.

Agenda 2. Holding a Seminar on the guidelines towards CAS for the teachers and Librarians as per G.O.No. 1373 dated 07.12. 2017 refer to UGC notification no. F.1-2/2016 dated 11/07/2016 at Kharagpur College

A seminar will be organized after the Loksabha Election 2019 i.e. 23/05/2019 at Kharagpur College and one person in the rank of joint DPI will be invited in the seminar.

Agenda 3: Online system for Student Feedback and mechanism for analyzing feedback.

This will be introduced in the Kharagpur College. Students those having attendance more than 75% will give their feedback on teachers from the Computer laboratory of the college.

Agenda 4: Introduction of online payment system for all student

It is already introduced for 1st year and 2nd year students. But these system will be introduced for all students.

Agenda 5: Plan of the Institution for the next academic year 2019-2020.

- 1) Semester wise mentoring and counselling of each Hons student will be done as per NAAC guidelines. First semester Hons Student will be equally divided among the permanent teachers (named Coordinator) of the department for mentoring the students on academic advice, Library consultation, Community development, personal, psycho-social support and guidance services on professional counseling. For this purpose a register will be maintained by the department for records.

**Format for Counselling and mentoring
(Session 2019-20, 1st Semester)**

Name of the Mentor/Coordinator:

Sl No	Student's Name & Ph.no	College Roll No.	H.S. Marks	Class Attendance	Internal Marks	End Semester Exam marks	Remarks on career and guidance *	Psych-social support If provided *	Student's Signature
01									
02									
03									

- attached appendix if required

- 2) Remedial books to be issued by the Library to the SC/ST and minority students. Separate Library cards and issue register will be maintained for this purpose.
- 3) Students' seminar will be organized by the department and each willing student will present one seminar in each semester.
- 4) Secretary, Teachers' council will be a member of IQAC from today onwards.

Meeting ends with the vote of thanks by the Coordinator, IQAC.

(6) 28/03/19

Signature of the Principal

28/03/2019.

Signature of the Coordinator, IQAC
Co-ordinator, IQAC
Kharagpur College
Kharagpur-721305