PROSPECTUS (2022-2023)

KHARAGPUR COLLEGE AT A GLANCE

Kharagpur College is a highly esteemed co-educational academic institution offering UG & PG Courses in multifarious subjects. The college is situated on a lush sprawling campus at Inda, Kharagpur - an urban industrialized centre in the district of Paschim Medinipur of West Bengal on the south-western periphery in between West Bengal & Orissa. It is placed at the converging point of Orissa Trunk Road stretching across between Bombay Road and Puratan Bazaar. This institution is about 2.5 km away from Kharagpur Railway Station. Railway communication facilities make it an added advantage for this institution to drag students from far-flung areas strewn across the main town.

Kharagpur College was founded on 29th August 1949 in the premises of Silver Jubilee School at Puratan Bazaar. Soon, thereafter, the college received a bountiful donation of nearly 13.4 acre of land from late Saleha Khatoon, wife of late Nasir Ali Khan of Panchberia, Kharagpur. Construction of the present college building started under the dispersal scheme of the Government of West Bengal on the second day of July 1951. Prof. H.B. Sarkar, a renowned historian, hailing from Dhaka, Bangladesh, was the Founder-Principal of this college. Without his unrelenting effort, indomitable devotion and illustrious sacrifice this premiere institution could not have seen the light and reached the pinnacles of its success. The college has been re-accredited by NAAC Peer Team in the year 2016 and was awarded B++ in the second cycle of accreditation.

The college has developed itself into an enormous institution of teaching and learning, and stands singularly as one in a cosmopolitan ambience. This great seat of learning is devoted to the cause of providing quality education in the fields of Arts, Science & Commerce. To the objective of producing skilled professionals as well as talented youths of mounting personalities and firm commitments towards the service of the society as a whole, this institution, by and large, keeps itself occupied in an unfettered manner in upholding the environment which aims at motivating the students in practicing the virtues of self-discipline, creativity and excellence. This institution sets out to inculcate knowledge and moral values into the fledgling minds of the young students and to forge a spirit of unity and solidarity among them to see India as a united nation.

The professed mission of our college is to follow the principle of 'Advancement of Learning' to encourage young minds in the new vistas of knowledge as demanded by globalization. We have three-prong challenges before us in the years to come. The challenges have been mainly thrown by globalization the whole world is reeling under. Globalization demands qualitative education through modern technologies based on ICT-oriented teaching and learning process. The acute financial crunch faced by the college stands in the way of combating the first challenge. The second challenge is to open PG Courses in more and more new subjects and to introduce job-oriented Certificate and Diploma Courses in near future to generate extensive job opportunities for the students. PG Course in Bengali is already in prevalence. The college has started two new Post-Graduate courses in English and History from the session 2018-2019. The college has initiated the process of introducing PG Courses in Mathematics and Physics. The college has completed two certificate courses in Yoga and Green Audit approved by Vidyasagar University for its students. The college has a plan to introduce more such certificate courses in the interest of the students. The third challenge is to train up the students up to the expectations of different government and non-government concerns. The youths will get exposed to new levels of training, to understand both theoretical and practical aspects of the profession they opt for. A large number of industrial units, it may be expected, will guide the youths in choosing

appropriate professional fields to tap huge markets created by open economy.

In order to handle the above mentioned challenges, what the college needs first and foremost, is the expansion of infrastructural facilities that would require huge amount of money. Mobilizing resource is an uphill task. Just to drive home the point, various resource mobilizing measures are under way. The college has received a grant of one crore rupees from the West Bengal Higher Education Department in the financial year 2017-18 and built up a two storied new Class Room Buildingname Vidyasagar Bhavan. The college has received a grant of rupees two crore for various Infrastructure Developments under Rastryia Uchhatar Siksha Abhiyan (RUSA) and utilized the received fund for creation of new class rooms and development of laboratories and library. We have to traverse a long uneven path to set our beloved institution in motion. However, no challenge puts us in a quandary if we remain sincere and avowed to our objectives and ideals. Let's us join hands to ensure an all-round development of the institution.

> "It is the mark of an educated mind to entertain a thought without accepting it."
> - Aristotle

FROM PRINCIPAL'S DESK

Being entrusted with the prestigious job of spearheading the college as Principal, I shall devote myself for an all-round development of the college and render my best service to push it forward in attaining new heights in the arena of knowledge, wisdom and other extra-curricular activities. But for the realization of my dream, that I nurtured in my mind for over a long time, before stepping in this institution as Principal, I implore whole-hearted cooperation from all corners like faculty members, staff, students and alumni.

I hope the Students' Union to come forward to assist the college authority in the management of its day-to-day functioning and uphold the dignity and prestige of this institution before the academic world. I believe the college website to be an effective forum to reach out to the community at large, and will definitely ease communication between us and our patrons.

The college ensures a healthy atmosphere for holistic growth, technology-supported teaching and learning to the inquisitive minds of the new generation. The work of this institution is also expected to help in restoration and uplifting of the State's rich culture and heritage and to take the local people's aspirations and expectations on board in running the institution. We shall work in tandem with different sections including the parents and alumni of the college to make our future generation true human being, to become ideal citizens and to evolve the mechanism for overcoming the challenges of the globalised world.

We have faith in the prevention of caste-based discrimination in Higher Education and empowering the girl students is one of our mottos.

Thanking you,

Dr. Bidyut Samanta

Principal

GOVERNING BODY

Prof. Anjan Kumar Chaki, President.

Dr. Bidyut Samanta, Principal & Secretary (Ex-officio),G.B.

Prof. Dr. Tapan Kumar Pal, WBSCHE Nominee.

Dr. Hariprasad Sarkar, V.U. Nominee.

Dr. Chhanda Ghosal, V.U. Nominee.

Dr. Bimal Krishna Das, Teachers' Representative.

Sri Rabindranath Changdar, Teachers' Representative.

Dr. Sujit Mandal, Teachers' Representative.

Sri Abhijit Pradhan, NTS Representative.

G.S., Students' Union (Vacant).

PERSONS HOLDING OTHER KEY POSITIONS IN COLLEGE ADMINISTRATION

Dr. Sukla Mondal Saha, Associate Professor& In-charge, Morning Shift

Dr. Mahadeb Mukherjee, Associate Professor, Bursar

Sri Rabindranath Changdar, Associate Professor, Nodal Officer, AISHE

Dr. Gagan Chandra Mandal, Associate Professor, Public Information Officer

Dr. Jyotirmoy Pramanik, Associate Professor, Coordinator, IQAC

Dr. Bikash Kumar Ghosh,Associate Professor, Nodal Officer, Students Credit Card & NAD

Dr. Indranil Chakraborty, Associate Professor, Co-Coordinator, IQAC

TEACHING STAFF

DEPARTMENT OF BENGALI
(POST-GRADUATE & UNDER-GRADUATE)

1. Sri Ranajit Kumar Biswas, M.A., Associate Professor & Head
2. Dr. Tapas Kumar Bhattacharya, M.A., Ph.D., Associate Professor
3. Dr. Kaushik Kumar Ghose, M.A., Ph.D., Associate Professor
4. Dr. Amar Adikari, M.A., Ph.D., Associate Professor
5. Dr. Sujit Mandal, M.A., Ph.D., Assistant Professor
6. Dr. Mintu Naskar, M.A., PhD Assistant Professor
7. Dr. Lily Haldar, M.A, M.Phil, Ph.D., SACT-I
8. Sri Tirtharaj Biswas, M.A., SACT-I

DEPARTMENT OF ENGLISH

(POST-GRADUATE & UNDER-GRADUATE)

1. Sri Soumyabrata Sil, M.A., Assistant Professor
2. Sri Chinmoy Mondal, M.A.,M.Phil., Assistant Professor
3. Sri Jayanta Kumar Murmu, M.A., Assistant Professor
4. Dr. Somnath Mahato, M.A., PhD Assistant Professor & Head
5. Smt. Shreyasi Roy, M.A., Assistant Professor
6. Sri Indranil Mahapatra, M.A., SACT-II
7. Smt. Somali Nandi, M.A., SACT-II
8. Sri Shishir Santra , M.A, M.Phil., SACT-I
9. Dr Sudipta Narayan Das Mandal, M.A. M. Phil, Ph.D., SACT-I

DEPARTMENT OF HINDI

1. Dr. Pankaj Saha, M.A., Ph.D., Associate Professor & Head
2. Dr. Sanjay Paswan, M.A., Ph.D., Assistant Professor
3. Dr. Prakash Kumar Agrawal, M.A., Ph.D., SACT-I

DEPARTMENT OF SANSKRIT

1. Dr. Jagamohan Acharya, M.A.,Vedacharya, M.Phil, Ph.D, Associate Professor & Head
2. Dr. Ganesh Tosh, M.A., M. Phil., Ph D ., SACT-I
3. Dr. Santanu Mondal, M.A., M. Phil., Ph.D., SACT-I
4. Sri Soumik Piri, M.A., SACT-II

DEPARTMENT OF HISTORY

(POST-GRADUATE & UNDER-GRADUATE)

1. Smt. Udita Bhattacharya, M.A., Associate Professor
2. Dr. Rakhal Chandra Bhunia, M.A., Ph.D., Associate Professor
3. Dr. Rekha Dutta, M.A., Ph.D., Associate Professor
4. Dr. Abinash Sengupta, M.A., Ph.D., Assistant Professor
5. Sri Uttam Das, M.A., Assistant Professor & Head
6. Sri Milan De, M.A., SACT-II
7. Sri Biswajit Koyorhi, M.A, SACT-II
8. Dr. Sanjoy Kumar Kar , M.A, M.Phil, Ph.D ., SACT-I

DEPARTMENT OF POLITICAL SCIENCE

1. Sri Kaushik Chakraborty, M.A., M. Phil., Assistant Professor
2. Sri Subrata Paria, M.A., Associate Professor
3. Sk. Anisur Rahman, M. A., Assistant Professor & Head
4. Sk. Najibul Hossen., M. A., Assistant Professor
5. Dr. Sudhangsu Barman, M.A., M.Phil, Ph.D., SACT-I
6. Sri Swapan Kamilya, M.A., SACT -II

DEPARTMENT OF SOCIOLOGY

1. Sri Kaushik Chakraborty, M.A., M. Phil., Assistant Professor & Head(Acting)
2. Smt. Arundhati Das, M.A., SACT-II

DEPARTMENT OF PHILOSOPHY

1. Smt. Debjani Majumder, M.A., Associate Professor
2. Dr. Poulomi Talukdar, M.A., M. Phil., Ph.D. Assistant Professor
3. Dr. Shibsankar Tunga, M.A., Ph. D, Assistant Professor & Head

DEPARTMENT OF CHEMISTRY

1. Dr. Gagan Chandra Mandal, M.Sc., Ph.D., Associate Professor
2. Sri Prasanna Kumar Duley, M.Sc., Assistant Professor
3. Dr. Indranil Chakraborty, M.Sc., Ph.D., Associate Professor & Head
4. Smt. Kuheli Pramanik, M.Sc., Assistant Professor
5. Dr. Forid Saikh, M.Sc, Ph.D., Assistant Professor
6. Dr. Subhra Mishra, M.Sc., Ph.D., Associate Professor
7. Dr. Sumit Kumar Ray, M.Sc., Ph.D., Assistant Professor
8. Sri Tapan Roy, B.Sc. (Hons),G.L.I.
9. Sri Kalyan Sur, M.Sc., SACT-II
10. Sri Sanjoy Kumar Bera, M.Sc., SACT-II
11. Smt Laboni Giri , M.Sc., SACT-II

DEPARTMENT OF PHYSICS

1. Dr. Bidyut Samanta, M.Sc., M.Tech., Ph.D, Principal
2. Dr. Debashis Aich, M.Sc., Ph.D. Assistant Professor
3. Dr. Jyotirmoy Pramanik, M.Sc., M. Tech., Ph.D., Associate Professor
4. Dr. Tanika Kar, M.Sc., Ph.D., Associate Professor
5. Dr. Ritwik Saha, M.Sc., Ph.D., Assistant Professor
6. Sri Rudra Narayan Mondal, M.Sc., Assistant Professor & Head
7. Dr. Samir Kumar Giri, M.Sc, Ph D., Assistant Professor
8. Sri Mihir Das, M.Sc., Assistant Professor
9. Sri Pankaj Patra, M.Sc, SACT-II
10. Dr. Parbati Basu, M.Sc., SACT-I

DEPARTMENT OF MATHEMATICS

1. Dr. Bimal Krishna Das, M.Sc., Ph.D., GDCA, Associate Professor
2. Dr. Pradip Kumar Gain, M.Sc., M. Phil., Ph.D., Associate Professor & Head
3. Dr. Sangita Chakraborty, M.Sc., Ph.D., Associate Professor
4. Sri Sankar Das, M.Sc., Associate Professor
5. Smt. Anjana Mondal, M.Sc, Assistant Professor
6. Sri Kousik Bhattacharya, M.Sc., SACT-I
7. Sri Buddhadeb Mondal, M.Sc., SACT-I

DEPARTMENT OF ECONOMICS

1. Dr. Sukla Mondal Saha, M.A., M. Phil., Ph.D., GDCA., Associate Professor
2. Sri Kuntal Das, M.Sc., Assistant Professor
3. Dr. Bikash Kumar Ghosh, M.Sc., Ph. D, Assistant Professor
4. Dr. Subhabrata Chakrabarti, M.A., M. Phil., Ph.D., Associate Professor & Head
5. Sri Pranim Rai, M.A., M. Phil., Assistant Professor

DEPARTMENT OF BOTANY

1. Sri Mahanga Singh, M. Sc., Associate Professor &Head

2. Sri Happy Das, M.Sc., SACT-II

3. Guest Teacher

DEPARTMENT OF ZOOLOGY

1. Sri Rajkumar Mandi, M.Sc., Assistant Professor &Head
2. Smt. Moumita Chakraborty, M. Sc, M. Phil, SACT-II
3. Smt. Sibani Chaudhuri, M. Sc, M. Phil, SACT-II
4. Sri Abhimanyu Mudi, M.Sc., SACT-I
5. Sri Subhojit Banerjee, M.Sc., SACT-II

DEPARTMENT OF PHYSIOLOGY

1. Dr. Gagan Chandra Mandal, M.Sc., Ph.D., Associate Professor & Head (Acting)
2. Dr. Ashutosh Chaudhuri, M. Sc, SACT-II
3. Smt Anupama Pattanayak, M. Sc, SACT-II

DEPARTMENT OF GEOGRAPHY

1. Dr. Tapas Kumar Bhattacharya, M.A., Ph.D., Associate Professor & Head (Acting)
2. Smt. Sharmistha Manna, M.A., SACT-II
3. Sk. Safikul Haque, M.A., SACT-I
4. Smt. Rimpa Mula, M.A., M.Phil., SACT-I
5. Sri Mukul Maity, M.A, M. Phil., SACT-I
6. Sri Dinabandhu Patra, M.Sc., MPS, SACT-I

DEPARTMENT OF COMPUTER SCIENCE & BCA

1. Sri Alok Haldar, M.C.A , M.Tech., M.Phil., Assistant Professor & Head
2. Sri Samiran Acharyya, M.Com, M.B.A., SACT-II
3. Smt. Sakhi Bandyopadhyay, M.Sc, M.Phil ,SACT-II
4. Sri Anudyuti Ghorai , M.Sc., M.Phil , SACT-II
5. Sri Subhadip Mukherjee, M.CA, M.Phil ,SACT-II
6. Sri Biswajit Laya, M.Sc., M.Phil, SACT-I

DEPARTMENT OF COMMERCE (Evening Shift)

1. Dr. Mahadeb Mukherjee, M.Com., Ph.D., Associate Professor
2. Sri Rabindranath Changdar, M.Com., Associate Professor
3. Sri Ashok Kumar Das, M.Com., Associate Professor
4. Sri Tarun Kumar Ray, M.Com. M. Phil., C.F.A., Associate Professor
5. Sri Anupam Roy, M.Com. M. Phil., Assistant Professor &Head
6. Sri Ramranjan Routh, M.Com., Assistant Professor

DEPARTMENT OF PHYSICAL EDUCATION

1. Dr. Sukla Mondal Saha, M.A., M. Phil., Ph.D., GDCA., Associate Professor in Economics & Head(Acting)
2. Smt. Banashree Rout, B.A., B.P.Ed, SACT-II
3. Sri Writam Pradhan, B.A., B.P.Ed, M.P.Ed,. SACT-II

LIBRARIAN

1. Smt. Papiya Majumdar, M.A. B.Lib.Sc.

2. Sri Amit Roy, M.A., MLIS

COLLEGESTAFF
(CLASS-III CATEGORY)

(CLASS-IV CATEGORY)

1.	Sri Rabindranath Chakraborty		Skilled Lab .Attendant (Day Shift)
2.	Sri Aloke Kumar Bhattacharya	B.A. (Hons.)	Lab. Attendant (Day Shift) & Office (Evening Shift)
3.	Sri Abhijit Pradhan	B.Com. (Hons.)	Skilled Lab. Attendant & Cash Section (Morning)
4.	Sri Sadhan Chalak		Lab. Attendant (Day Shift)
5.	Sri Nepal Chandra Ghosh		Guard (Day Shift)
6.	Sri Dipak Kumar De		Guard (Day Shift)

CASUAL STAFF (CLASS-III)

1. Miss Mousumi Pandit   M.Sc. ,DITA

CASUAL STAFF (CLASS-IV)

1.	Sri Susanta Kumar Panda	H.S.
2.	Sri Manoj Kumar	Non-Matric
3.	Sri Panchanan Banerjee	Non-Matric
4.	Sri Bipradas Sen	Non-Matric
5.	Sri Tapan Kumar Sangiri	H.S.
6.	Sri Sanjay Kumar Sharma	H.S.
7.	Sri Pradip Das	Non-Matric
8.	Sri Nanigopal Roy	Non-Matric
9.	Sri Raj Kumar	H.S.
10.	Smt. Sukanti Singh	Matric
11.	Sri Raju Kumar	H.S.
12.	Sri Dipak Bisoi	Non-Matric
13.	Sri Biswanath Bhanja	H.S.
14.	Sri Sumit Chowdhury	M.P.
15.	Sri Rajesh Ghosh	H.S.
16.	Sri Sanjit Kundu	B.Com
17.	Sri Prosun Kumar Dutta	B.A.
18.	Smt. Sarada Hembram	M.P.
19.	Sri Uttam Dey	B.A.
20.	Sri Sudip Ghosh	B.Com
21.	Smt. Krishna Reddy Bera	M.P.
22.	Smt .Sonali Dolai	H.S.
23.	Sri Manojit Atta	H.S.(Science), Diploma (Elect.)
24.	Sri Bibhas Ghosh	M.Com

25. Sri Abhijit Roy — Graduate, ADITA,DFAS, DOEACC – O Level
26. Smt. Debjani Patra — Graduate
27. Sri Sayok Mukherjee — M.C.A.,DITA
28. Sri Soumen Bag — B.Com
29. Smt. Sarmistha Ghosh — B.A.
30. Sri Raja Sarkar — B.A.
31. Sri Ashis Bose — H.S.
32. Sri Prasenjit Chakraborty — H.S.
33. Sri Somnath Das — M.A.
34. Sri Dharmendra Thakur — B.Sc.
35. Sri Madhurjyamoy Pradhan — H.S.
36. Sri Prasun Chakraborty — B.A.
37. Sri Raja Paul — H.S.
38. Smt. Mili Roy — M.A.
39. Sri Bedanta Gupta — M.P.
40. Sri Sadananda Palmal — M.A.
41. Sri Prasenjit Jadav — B.A.
42. Sri Rajesh Bhattacharjee — B.A.(Hons.)
43. Sri Haidar Ali Khan — H.S.
44. Smt. Sahana Khatun — Graduate
45. Sri Muttakin Hossain — H.S.
46. Sri Kaustab Roy — H.S.
47. Md Ali Samiullah — H.S.
48. SriTinku Sarkar — B.A.
49. Sri Debajit Ganguly — B.Sc.

PROGRAMMES OFFERED AT UG LEVEL

Honours Degree

Kharagpur College offers 3 year B.A., B.Sc., B. Com., Honours Programmes in 16 subjects. B.A, Honours : Bengali, English, Hindi, History, Philosophy, Political Science, Sanskrit.
B.Sc., Honours: Botany, Chemistry, B.C.A., Economics, Physics, Mathematics, Zoology, Geography
B.Com. Honours: Accountancy

Stream	Course Type	Honours Subject / DSC 1	Intake Capacity	GE1/DSC2	GE2/DSC3/GE	AECC CoreL2	AECC Elective
Arts	Honours	Bengali	133	History/ Sociology/	Political Science/ Sanskrit/ Philosophy		English/ Bengali/Hindi
				Political Science	Sanskrit/ Sociology/History		
		Hindi	60	History/ Sociology	Political Science/ Sanskrit/ Philosophy		English/ Bengali/Hindi
				Political Science	Sanskrit/ Sociology/ History		
		English	103	History/ Sociology	Political Science/ Sanskrit/ Philosophy		English/ Bengali/Hindi
				Bengali/ Hindi	Political Science/ Sanskrit/ Philosophy /Sociology/History		
				Political Science	Sanskrit/ Sociology/ History		
		Sanskrit	55	History/ Sociology/	Political Science/ Philosophy		English/ Bengali/Hindi
				Bengali/ Hindi	Political Science/ Sociology/ History		
				Political Science	Sociology/ History		
		History	110	Bengali/ Hindi	Political Science/ Sanskrit/ Philosophy		English/ Bengali/Hindi
				Political Science	Sanskrit/ Philosophy		
		Political Science	90	History/ Sociology/	Sanskrit/ Philosophy		English/ Bengali/Hindi
				Bengali/ Hindi	Sanskrit/ Philosophy/ Sociology/ History/ History		
		Philosophy	55	History/ Sociology	Political Science/ Sanskrit		English/ Bengali/Hindi
				Bengali/ Hindi	Political Science/ Sanskrit/ Sociology/ History		
				Political Science	Sanskrit/ Sociology/ History		

	General (Morning Shift)	Bengali/ Hindi/ Political Science	500	Sanskrit/ Philosophy/ Physical Education/ History	History/ Physical Education/ Political Science/ Sanskrit/ Philosophy	Bengali / Hindi	English/ Bengali/Hindi
Science	Honours	Physics	77	Mathematics	Chemistry/ Computer Science		English/ Bengali/Hindi
		Chemistry	70	Mathematics	Physics/ Computer Science		English/ Bengali/Hindi
		Mathematics	110	Physics	Chemistry/ Computer Science		English/ Bengali/Hindi
		Botany	32	Zoology	Physiology/ Chemistry		English/ Bengali/Hindi
		Zoology	55	Botany	Physiology/ Chemistry		English/ Bengali/Hindi
		Economics	25	Geography	Mathematics/ Computer Science		English/ Bengali/Hindi
		Geography	61	Economics	Mathematics/ Computer Science		English/ Bengali/Hindi
		BCA	55	Compulsory	Compulsory		Compulsory
	General	Physics	70	Chemistry	Mathematics		English/ Bengali/Hindi
		Chemistry		Physics	Mathematics		English/ Bengali/Hindi
		Mathematics		Physics	Chemistry		English/ Bengali/Hindi
		Physiology		Zoology	Botany		English/ Bengali/Hindi
Comm-erce	Honours	Accounting & Finance	150	Compulsory	Compulsory		English/ Bengali/Hindi
	General	B.Com	40	B.Com	English	Bengali / Hindi	English/ Bengali/Hindi

CBCS-CHOICE BASED CREDIT SYSTEM

General   Degree   Course

BA (General)-Morning Shift

Stream	Course Type	DSC1	DSC2	GE/DSC3	AECC (Core) L1	AECC (Core) L2
Arts	General	Bengali/ Hindi	History	History/ Philosophy/ Sanskrit/ Physical Education	English	Bengali/ Hindi/ English
			Sanskrit	History/ Political Science/Philosophy		
			Physical Education	History/ Political Science/Philosophy		
		Political Science	History	Bengali/Hindi/ Philosophy/ Sanskrit/Physical Education		
			Sanskrit	Bengali/Hindi/Political Science/Philosophy		
			Physical Education	Bengali/Hindi/Political Science/Philosophy		

B.Sc.(General) & B.Com General

DSC1	DSC2	DSC3/AECC Core L1	AECC Core2	AECC Elective
Physics	Chemistry	Mathematics		English/Bengali/Hindi, Environmental Science
Chemistry	Physics	Mathematics		
Mathematics	Physics	Chemistry		
Economics	Geography	Mathematics/ Computer Science		
Physiology	Zoology	Botany		
Accounting & Finance	Accounting & Finance	English	Bengali/Hindi	

BA /B.Sc. / B.Com. Honours Under CBCS (Choice Based Credit System) Scheme

Course Components	BA /B.Sc. / B.Com. (Honours)
Core Course(**CC**)	14
Discipline Specific Elective (**DSE**) Course	4
Generic Elective (**GE**) Course	4
Ability Enhancement Compulsory Course (**AECC**)	2
Skill Enhancement Course (**SEC**)	2

	Core Course**(14)**	Ability Enhancement Compulsory Course **(AECC) (2)**	Skill Enhancement Course **(SEC) (2)**	Elective: Discipline Specific (**DSE**) **(2)**	Elective: Generic **(GE)** **(4)**
I	**C1**	(English/MIL Communication)/Environmental Science			**GE-1**
	C2				
II	**C3**	Environmental Science/(English/MIL Communication)			**GE-2**
	C4				
III	**C 5**		**SEC-1**		**GE-3**
	C 6				
	C 7				
IV	**C 8**		**SEC-2**		**GE-4**
	C 9				
	C 10				
V	**C 11**			**DSE-1**	
	C 12			**DSE-2**	
VI	**C 13**			**DSE-3**	
	C 14			**DSE-4**	

Scheme for Choice-Based Credit System in B.Sc. (General)

Semester	Core Course(12)	Ability Enhancement Compulsory Course (AECC) (2)	Skill Enhancement Course (SEC) (4)	Elective: Discipline Specific (DSE) (6)
I	DSC-1A	(English/MIL communication) /Environmental Science		
	DSC-2A			
	DSC-3A			
II	DSC-1B	Environmental Science/(English/MIL Communication)		
	DSC-2B			
	DSC-3B			
III	DSC-1C		SEC-1	
	DSC-2C			
	DSC-3C			
IV	DSC-1D		SEC-2	
	DSC-2D			
	DSC-3D			
V				DSE-1A
				DSE-2A
				DSE-3A
VI				DSE-1B
				DSE-2B
				DSE-3B

Scheme for Choice-Based Credit System in B.A./B.Com. (General)

Semester	Core Course(14)	Ability Enhancement Compulsory Course (AECC) (2)	Skill Enhancement Course (SEC) (4)	Elective: Discipline Specific (DSE) (4)	Elective: Generic (GE) (2)
I	English/MIL-1	(English/MIL communication)/ Environmental Science			
	DSC-1A				
	DSC-2A				
II	MIL/English-1	Environmental Science/(English/MIL Communication)			
	DSC-1B				
	DSC-2B				
III	English/MIL-2		SEC-1		GE-3
	DSC-1C				
	DSC-2C				

IV	MIL/English-2 DSC-1D DSC-2D		SEC-2		GE-4
V			SEC-3	DSE-1A DSE-2A	GE-1
VI			SEC-4	DSE-1B DSE-2B	GE-2

CLASS HOURS

Morning	: From 6.30 a.m. (as per routine)
Day	: From 10.00 a.m. (as per routine)
Evening	: From 1.00 p.m. (as per routine)

RULES OF ADMISSION

From the session 2015-16 the process of admission has been made online for convenience & total transparency.

UNDER-GRADUATE STUDIES

Immediately after the publication of 10+2 level results, the details of admission process incorporating the dates of availability and submission of application form, eligibility criteria, intake capacity, admission rules, date of publication of merit list, dates of admission & counseling and other related information are made available in the college website. The same is also displayed in the notice boards and notice books of the college.

Students are admitted strictly on the basis of the merit. The merit list is prepared following the guidelines of Vidyasagar University, reservation policy of the Government, and the recommendations of the Admission Committee. The Admission Committee of the college consists of the Principal, all Heads of the Departments, Secretary of the Teachers' Council and Representatives from students and non-teaching staff members. Complying with the reservation policy, a category-wise merit list is uploaded in the college website and displayed in the college notice board as well. The prospectus is available in the college website throughout the year and is updated from time to time which, among the other information, highlights the significant features of the college, intake capacity of various Departments, courses offered, subject combinations, fees structure and faculty profile.

Students seeking admission in Honours subjects are admitted through e-counseling. If any vacancy arises after first phase of admission, the candidates from the waiting list are called for second phase of e-counseling and so on.

ELIGIBILITY CRITERIA

(i) Students must have passed HS examination with minimum 45% marks in the aggregate or 50% marks in the <u>Subject or Related Subject</u> to apply for admission in <u>Honours Course</u> except English (Hons.). **To apply for English (Hons.), students must obtain 50% marks in English in HS examination**. To apply for BCA (Hons), candidates must pass with 50% marks in Mathematics/Computer science/Computer application
(ii) In addition to clause (i), any student seeking admission with Economics (Hons.) or Accountancy (Hons.) must have obtained 45% marks in Mathematics in Secondary/Madhyamik examination or passed Mathematics at HS examination.
(iii)Students seeking admission in **Physics (Hons.) and Chemistry (Hons.)** must have obtained 60% marks in **Mathematics** in HS examination.
(iv) Students must obtain pass marks in **at least five** subjects to apply for both Honours and
General Courses.
(v) Students passing HS examination in 2020, 2019 & 2018 can only submit their application
forms online.

AGGREGATE
(i) Marks obtained in Best 5 out of 6 Subjects = Aggregate
        (ii) For students having single Language which must be English at HS examination
Marks obtained in Language + 4 Subjects = Aggregate.
Aggregate marks obtained by the students must be out of Full Marks 500.

Subject/Related Subject in HS Examination

Honours	Subject	Related Subject
Hindi	Hindi	
Bengali	Bengali	
English	English	
History	History	Education/Economics/Sanskrit/Psychology/ Political Science/Philosophy/Sociology **For students coming from HS Science:** 1st Language/2nd Language
Political Science	Political Science	Economics/Philosophy/Sociology/History **For students coming from HS Science:** 1st Language/2nd Language
Philosophy	Philosophy	Education/Economics/Sanskrit/ Psychology/History/Political Science/Sociology **For students coming from HS Science:** 1st Language/2nd Language
Sanskrit	Sanskrit	
Geography (Science)	Geography	
Economics (Science)	Economics	Mathematics/Any Elective Science Subject
Physics	Physics	
Chemistry	Chemistry	
Mathematics	Mathematics	
Zoology	Biological-Science	
Botany	Biological-Science	
Accounting & Finance	Accountancy	Mathematics
BCA	----	Mathematics, Computer Application, Computer Science **(25 seats are reserved for students having pass marks in Mathematics in H.S Exam.)**

MERIT POINT

(i)For Applicants in Honours Subjects

Merit Point = 10% of Aggregate + Subject or Highest among the Related Subjects.

(ii) For Applicants in General Stream

Merit Point = Aggregate.

Approved Council/Board conducting Higher Secondary/Equivalent, henceforth called HS, Exanimation.

Migrating/Non-migrating and Other Board Students

Students Passing from the following Boards/Councils are called Non-migrating students:

(i)   West Bengal Council for Higher Secondary Education (WBCHSE),

(ii) Rabindra Mukto Vidyalaya, West Bengal,

(iii) West Bengal Board of Madrasah Examination,

(iv) West Bengal State Council of Vocational Education & Training, Kolkata.

Students passing from any approved Boards/Councils except West Bengal Council for Higher Secondary Education (WBCHSE) are called Other Board students.

Admission is made strictly in order of merit, and all admissions are provisional. The College Authorities will not be held responsible for subsequent cancellation of admission due to suppression of facts or false statement made by student at the time of admission. No student under any circumstances, will be admitted after the last date fixed by the University for admission.

A new student must fill up University Registration form within due date and pay registration fee. No candidate will be allowed to sit for the Final Examination of Vidyasagar University if he/ she fails to obtain Registration Certificate.

UG students, willing to apply for half free / full free studentship, must apply in the prescribed form to be provided from the College Office within the due date fixed by the college. The Academic Session starts from July of the current year and continues up to June of the subsequent year.

POST-GRADUATE STUDIES

Along with the already running Post Graduate courses in Bengali, the college has introduced two new Post-Graduates courses from 2018-2019 session in the subjects of History and English. The collee initiated the process of introducing PG courses in Mathematics and Physics. The introduction of the new Post Graduate courses adds to the already academically enriched atmosphere of the college and provides the students new vistas for academic advancement. It is an opportunity for students to progress further in the learning curve and create a niche for themselves in the world of education. Along with the already running PG in Bengali which is characterised by distinctive features such as seminars, interactive sessions etc., the new courses look forward to broaden the horizon. Admission to all the PG courses are strictly based on an admission test conducted by the college where 60% of the seats are reserved for students of Vidyasagar University whereas the remaining 40% of the seats are open to contest for all the students.

MIGRATING STUDENTS FROM OTHER UNIVERSITIES OR BOARDS/ COUNCILS

For such cases admission is always provisional and subject to the approval of Vidyasagar University. Such students are always required to fulfill the conditions and pay requisite fees as per Vidyasagar University rules. Original Migration certificate from the concerned Board/ University is to be produced at the time of admission.

N.B. :– No candidate will be allowed to appear in the Final Examination if he/she fails to obtain Registration Certificate.

B.A./B.SC./B.COM. HONOURS & GENERAL EXAMINATION PATTERN
For B.A./ B.SC./ B.COM. Honours/ General Under CBCS System

The evaluation system of the candidates may be conducted by the process based on continuous assessment within the each semester. Therefore, each Semester assessment may be divided into three (3) discrete components – i.e. E1, E2 & E3. The modalities of the continuous assessment will be informed as per norm.

1) The first evaluation (E1) of assessment shall be 10% of the total marks of each course of a semester and will be based on class attendance, class test or assignment or seminar. During the first two months of each Semester, 1/3rd of the syllabus will be completed. The E1 will be held during the 8th week of the concerned Semester.

2) The 2nd evaluation (E2) of the assessment shall be 10% of the total marks of each course of a Semester and will be based on class attendance as per E1. During second two months after evaluation of E1 (assessment), 2/3rd of the syllabus will be completed and E2 will be held during the 16th week of the concerned Semester. Appearance in E1 & E2 is mandatory.

3) During the 21st - 23rd weeks of the Semester, a semester with end examination shall be conducted for each course and the proportion of E3 will be 80% of the total marks of the Semester.

4) Finally, the result of each course in a Semester shall be based on the values of E1, E2 &E3 and shall be awarded in the form of grade point.

The Regulations for BA/B.Sc./B.Com (Honours & General) 3- year Degree Course under Choice Based Credit System (CBCS)

- **Eligibility criteria of examination and types of assessment:**
1. Each academic year shall have two Semesters. In each semester, there shall be two types of examinations: Internal Assessment (**IA**) and End Semester Examination (**ESE**).
2. ln the semester system, the examinations will be held in six parts. The academic session including the examinations for first, third and fifth semester are July to December and that for second, fourth and sixth semester are January to June. Before the End Semester Examination, a student will enjoy study leave of l0-12days.
3. A student must get himself/ herself admitted in each semester as per the admission rule.
4. A candidate shall be eligible for appearing at any of the semester of examination fulfilling the following essential conditions:
   i. A student must have at least 75% class attendance (theory and practical separately).
   ii. Student must complete internal assessment.

- **Continuous Internal Assessment:**

1. Process and marks distribution are as follows: All the internal continuous assessment will be conducted by the internal teachers of the respective Depa1tment. It shall be on the basis of tutorials, class tests, seminar presentations, or any combination thereof, evenly distributed over the entire study period. The modalities of such assessment be recorded and documents will be preserved by the respective college and those must be placed before any committee or team constituted by the university for verification, if needed.

2. Marks obtained in the internal assessment will be clubbed with marks obtained in the End Semester Examination before awarding the grade. If a candidate fails to secure pass grade in a particular course, he/she will have to appear at that course only. The internal assessment marks will be retained for next examinations with valid chances.

- **Duration of End Semester Examination:**

1. Honours /General theoretical papers of full marks up to 50, duration 2 hours.
2. Honours /General theoretical papers of full marks more than 50, duration 3 hours.
3. Honours /General practical papers of full marks up to 50, duration 3 hours.
4. Honours /General practical papers of full marks above 50, duration 5hour

   □ A candidate pursuing Honours course of study has to secure 40% marks (including the marks in Internal Assessment) separately in theory and practical part of each paper, wherever applicable, at the End Semester Examination and a minimum of 40% marks in aggregate taking all the papers of all the semesters as a whole in order to get the Honours Degree.

   □ A candidate pursuing General Course of Study has to secure 40% marks (including the marks in Internal Assessment) separately in Theory and Practical part of each paper, wherever applicable, at the End Semester Examination and a minimum of 40% marks in aggregate taking all papers of all semesters as a whole in order to get the General Degree.

   □ Automatic progression in the higher semester may apply, i.e. after appearing at Semester -1 examination he/she is allowed to continue semester -II study irrespective of the result of semester -I and soon.

   □ Internal Assessment has to be done in the semester in which a candidate becomes eligible to appear in the concerned end semester examination. Marks obtained in Internal Assessment (i.e. marks for attendance and marks of written examination taken together) shall be retained for the entire duration of his/her enrolment.

   □ A candidate who fails to secure pass marks in one or more papers, maximum two papers one each Honours Core Course and one from other courses of a semester, may appear in those paper(s) when the concerned End Semester Examination will be held next.

   □ A candidate (Honours / General) shall have to complete each semester examination within 3 (Three) consecutive chances including his I her first appearance in the concerned End Semester Examination. If a candidate does not avail of any chance/chances mentioned above within the stipulated period, the chance shall be deemed to have lapsed. A student failing to get pass in one or more course(s) in respective semester examination, he/she may re-appear at the following year as 2nd chance. ii. A student will be permitted to clear his/her failed course(s) in maximum three consecutive chances irrespective of availing/ not availing any particular chances. Student who skips semester examination will be eligible to clear those course(s) in the respective semester examination of subsequent years (i.e. 1st semester with the 1st semester of the subsequent year, 2nd semester with the 2nd semester of the subsequent year) and so on. iii. If any candidate fails to qualify any semester after three (03) chances his/her candidature of the course will be lapsed/ cancelled. A special permission may be given by the Secretary, Council of UG Studies for re-registration/ admission following the

admission rules stated in clause(5).

☐ Pass mark in any paper in any semester is 40% of the full marks of the subjects for Honours and General courses. In case of subjects having practical papers a minimum 40% is to be scored in theory & practical papers separately by the candidates.

☐ If a candidate secures qualifying grade (P grade) in all courses he/she will be declared to have qualified the said semester and the result will be shown as Q/HQ/GQ and thereafter no. of next higher semester will be added. Marks obtained in the internal assessment will be clubbed with marks obtained in end semester examination before awarding the grade. If a candidate fails to secure pass grade in a particular course, he/she will have to appear in that course only. The internal assessment marks will be retained for next examination(s) with valid chances.

☐ An arrear paper is one in which student fails to secure 40% marks. Arrear paper may be due to absence in examination or failure to obtain the required qualifying marks. This will be indicated in the mark sheet of End Semester Examination (ESE). Arrear paper will be allowed in Core Course/GE/AECC/SEC/DSE in a particular semester. Maximum number of arrear paper allowed in a semester is two (02) [i. e One in Core course and other in GEl AECC/SEC/DSE in a particular semester]. All arrear papers from 1st semester to 5th semester must be cleared before being promoted to the 6th semester.

☐ **Grading system:**

Semester Grade Point Average (SGPA) and Cumulative Grade Point Average (CGPA)
Based on the performance of the students, each student will be awarded Grade in each subject at the end of the semester following grading system on the base of 10 (ten). The letter grades and the corresponding grade points are as shown below:

10 point scale

Qualification	Letter Grade	%of Marks	Grade Point
Outstanding	O	90-100	10
Excellent	A+	80-89	9
Very good	A	70-79	8
Good	B+	60-69	7
Above Average	B	55-59	6
Average	C	50-54	5
Pass	P	40-49	4
Fail	F	Below 40	0
Absent	Ab		0

Further there shall be another grade 'I' (with point 0) for students for whom disciplinary action remain pending.

The Semester Grade point (SGPA) will be computed in each semester as per the following formula:

$$SGPA = \frac{\sum_{i=1}^{n} C_i G_i}{\sum_{i=1}^{n} C_i}$$

C_i = The number of credits allotted for particular course. G_i= This is the Grade points corresponding to the grade awarded for the course. i = 1, 2 .., n represent the number of course in which a student is registered in the concerned semester. The SGPA is rounded off to two decimal places.

The Cumulative Grade Point Average (CGPA) will be computed at the end of each semester as per the following formula.

$$SGPA = \frac{\sum_{i=1}^{n} C_i S_i}{\sum_{i=1}^{n} C_i}$$

* C is the total credits of the corresponding semesters. S_i is the SGPA of the corresponding semesters. i = 1, 2 ... , n represent the number of the course in which a student is registered in the concerned semester. The CGPA is rounded off to two decimal places.

☐ Marks Distribution of B Sc/BA/B Com (Hons & General)[Theory & Practical]

Sr. No	Course	Credit	No. of Hours/ week	Marks Distribution				ESE	
			L-T-P	CA	IA	ESE	FM	Theory	Practical
1	CC (Th+Pr)	6(4+2)	4-0-4	05	10	60	75	40	20
2	GE(Th+Pr)	6(4+2)	4-0-4	05	10	60	75	40	20
3	DSE(Th+P)	6(4+2)	4-0-4	05	10	60	75	40	20
4	AECC	2	1-1-0	05	05	40	50	40	
5	SEC(Th+Pr)	2(1 + 1)	1-0-2	05	05	40	50	25	15
6	AECC(ENVS)			05	15	80	100	50	30(Project)

CC= Core Course, **GE**= Generic Electives, **DSE**= Discipline Specific Electives, **AECC**= Ability Enhancement Compulsory Course, **SEC**= Skill Enhancement Course, **AECC (ENVS)** = Ability Enhancement Compulsory Course (Environmental Studies).**CA** = Class Attendance, **lA** = Internal Assessment, **ESE**= End Semester Examination, **FM** = Full Marks. **L** = Lecture, **T** =Tutorial, **P** = Practical. **Th**= Theory, **Pr**=Practical

☐ Marks Distribution of B Sc/BA/B Com (Hons & General)[Theory only]

Sr. No	Course	Credit	No. of Hours/ week	Marks Distribution				ESE	
			L-T-P	CA	IA	ESE	FM	Theory	Practical
1	CC	6	5-1-0	05	10	60	75	60	-
2	GE	6	5-1-0	05	10	60	75	60	-
3	DSE	6	5-1-0	05	10	60	75	60	-
4	AECC	2	1-1-0	05	05	40	50	40	-
5	SEC	2	1-1-0	05	05	40	50	40	15
6	AECC(ENVS)			05	15	80	100	50	30(Project)

CC= Core Course, **GE**= Generic Electives, **DSE**= Discipline Specific Electives, **AECC**= Ability Enhancement Compulsory Course, **SEC**= Skill Enhancement Course, **AECC(ENVS)** = Ability Enhancement Compulsory Course (Environmental Studies).**CA** = Class Attendance, **lA** = Internal Assessment, **ESE**= End Semester Examination, **FM** =Full Marks. **L** =Lecture, **T** =Tutorial, **P** = Practical. **Th**= Theory, **Pr**=Practical.

Time Schedule for payment of Tuition Fee

Fees are collected in online mode only.

MODE OF PAYMENT OF FEES

For B.A./ B.SC./ B.COM. General

[03 + 03 + 06] Months
1. Fees of First Quarter (July to September) are collected at the time of admission.
2. Fees of Second Quarter (October to December) and University Exam Fees are to be paid before the time of Form Fill up of University Exam of odd semesters.
3. Fees of Third & Final Quarter (January to June) and other dues with University Fees etc. are to be deposited at the time of Form Fill up of University Examination of even semesters.

For B.A./ B.SC./ B.COM. Honours (under CBCS system) fees are to be deposited at the time of filling up of University Forms of every Semester Exam.

MEDIUM OF INSTRUCTION

Medium of instruction is English/Bengali. Students are permissible to write their answers in different examination in English or Bengali, as the case may be. Students taking Hindi as a subject are allowed to write their answers in Hindi. Students taking Sanskrit as a subject are allowed to write their answers in Sanskrit.

CHANGE OF COURSE, SHIFT, SUBJECTS & WITHDRAWAL OF ADMISSION

Normally no student will be allowed to change his /her course of study, shift & subjects. However, under special circumstances, such changes may be permissible for General & Honours subjects on payment of Rs.50/- subject to the availability of seats/subjects.

A student after his/her admission is expected to complete his/her course of study in this college. Nevertheless, if a student withdraws his/her name just after admission before commencement of classes, the fees deposited at the time admission will not be refunded. Moreover, if withdrawal is done after commencement of class, a sum of Rs.500/-will be charged as transfer fee.

PRIZES & MEDALS

Name of the Prize Awards or Medal	Condition of Award
Kharagpur College Proficiency Award	Awards conferred on Students every year for excellent performances in academic fields, Games & Sports, NCC, NSS & other cultural activities, on college Foundation Day Celebration Ceremony
Principal Sripati De Merit Medal and Scholarship	A Medal along with scholarship to be awarded to each of the toppers (regular student of this institution) in B.A., B.Sc., and B.Com. Honours examination of Vidyasagar University, every year, out of the accrued interest of the fund of Rs. 10,001/- donated by Smt. Dipti De, w/o. Late Principal Sripati De in memory of her husband.
Anweshan Bhowmik Merit Medal and Scholarship	A medal along with A scholarship of lump sum amount in favour of the topper of the College continuing without break appearing in final B.Sc. part –I Honours Examination of the University every year out of the yearly interest accrued from the fund of Rs. 10001/- donated by Dr. Shyamapada Bhowmik, Ex-Associate Prof. & Ex-Head, Deptt. of History, Kharagpur College in memory of his deceased son Anweshan Bhowmik (Ex-studentof this College)
Prof. K.L. Saha Merit Medal and Award	A medal along with a scholarship in favour of the topper in Physics (Honours) of this college every year in V.U. final Exam, out of the yearly interest accrued from the fund of Rs. 10,001/- donated by Prof. Kanailal Saha, Ex- Head of the department of Physics of Kharagpur College.
Pankaj Kumar Das Memorial Award & Mrinalini Das Memorial Award	The regular student of the college obtaining the highest marks in English Hons. & Gen. at University Level Final Examination from amongst the Students of this college be awarded *"Pankaj Kumar Das Memorial Award"* and *"Mrinalini Das Memorial Award"* respectively every year out of the accrued interest of memorial fund of Rs. 10000/- donated by Prof. Amalendu Das, formerly, Head, Dept of English desiring to perpetuate the memory of his deceased parents.
Prof.L.N.Basak Memorial Award	Medal along with scholarship to be awarded to a regular student of Kharagpur College for securing highest marks in Chemistry (Honours) examination of Vidyasagar University, every year, out of the interest accrued from the fund of Rs. 10,000/- donated by Prof. Late L.N. Basak, ex- Head, Deptt. of Chemistry, Kharagpur College.
Benimadhab De & Parulbala De Merit Medal & Scholarship	To be awarded to a regular student of B.Sc. Course of this college for obtaining highest marks in Mathematics (Honours) in the final examination of V.U., out of accrued interest of a fund of Rs. 10,000/- donated by Dr. Sudhir Kumar De, Ex-Associate Prof. & Ex-Head, Dept. of Math. & Ex- Incharge (Morning Shift) of Kharagpur College, to perpetuate the memory of his deceased parents

Chanchala Bala Memorial Award	To be awarded a merit medal & Scholarship to a regular student of Kharagpur College every year for obtaining Highest Marks in Hindi Honours in the final Examination of Vidyasagar University out of the interest accrued annually from Rs. 25,000/- donated by Dr. Pankaj Saha, Associate Prof. & Head, Dept. of Hindi of Kharagpur College in memory of his deceased mother Chanchala Bala Saha.
Prabodh Chandra Dutta Majumdar & Kanika Dutta Majumdar Memorial Award	One Medal along with scholarship to be awarded to the Student obtaining highest marks in Bengali P.G. Final (M.A.) Semester Examination of Vidyasagar University every year out of the interest accrued from the fund of Rs. 30,000/- donated by Prof. Amitabha Dutta Majumdar, Ex-Head Deptt. of Chemistry & Ex-In-Charge, Evening Shift, Kharagpur College to perpetuate the memory of his deceased parents.
Principal H.B. Sarkar Merit Medal	To be awarded to a regular student for securing highest marks in B.A. (Gen) at University level Final Examination from among the regular students appearing in the said examination every year. The fund of the Medal will be provided from the accrued interest of Rs. 25,000/-donated by Dr. Kaushik Kr. Ghose, Ex-Teacher-in-Charge & Associate Professor in Bengali.
Maitreyee Chakraborty Merit medal & Scholarship	A medal along with a scholarship in favour of the topper in History (Honours) of this college every year in B.A. Part-III Examination of V.U. every year out of the yearly interest accrued from the funding of Rupees 25,000/- donated by Dr. Prabir Chakraborty, Ex-Reader, Dept. of Physics Kharagpur College. In the memory of his deceased ElderSister.
Prof. Shakti Chakraborty, Merit medal & Scholarship	A medal along with a scholarship in favour of the topper in Political Science (Honours) of this college every year in V.U. Final examination out of the yearly interest accrued from the funding of Rupees 15,000/- donated by Prof. Shakti Chakraborty, Ex-head, Dept. of Political Science, Ex-Incharge, Morning Shift, Kharagpur College.
Tata Metaliks Award	Scholarships of Rupees 5000/-, 4000/- and 3000/- respectively have been introduced by Tata Metaliks, Kharagpur, since 2016. 1st, 2nd and 3rd Year Honours students of all streams belonging to General, SC & ST categories are eligible for obtaining the scholarships. Selection for scholarships are made on the basis of holding 1st, 2nd and 3rd positions in the University examinations with the pre-condition that their yearly family income must not exceed Rupees One lakh fifty thousand(Rs.1,50,000/-)only.
Best Student Award	Students BA (Hons), BA General, BSc, BCom programmes are awarded on the basis of the final results.

JIBANANANDA KENDRIYA GRANTHAGAR (LIBRARY)

The college boasts of having an enriched and fully computerized library with a large collection of books and journals dealing with different subjects. The stock is regularly verified & replenished with new publications every year. There is a spacious and an airy reading room which can accommodate not less than fifty (50) readers at a time. The library has two sections – General Library Section and

Seminar Library Section. Books are issued to the students on production of Library Card. If the Library Card is lost or damaged, rupees ten (Rs.10/-) is charged for issuing of a duplicate card. Loss of card is to be immediately brought to the notice of the Librarian. If the library sustains loss of books due to non-reporting or due to the negligence on the part of any student, the   loss must be compensated by the student concerned. To maintain silence inside the library is an imperative.

THE NATIONAL CADET CORPS (N.C.C.)

The National Cadet Corps has a vital role to play in building character, Discipline and unity. NCC ensures a bright future of its Cadets. Former NCC Cadets of this college have held high offices and excelled in various walks of life. The NCC, unique in its manifestations, is recognized as an assurance and commitment to the nation. Students having the spirit of dedicating themselves to the cause of social uplift and nation building are highly welcomed in NCC.

Enrollment in NCC: - The NCC Companies for both boys and girls of this college are under 25 BN NCC. Students intending to enroll their names for NCC, are required to apply in prescribed form on payment of Rs. 14/- only. Renewals of enrolment in subsequent years for NCC will be made on payment of Rs. 4/-only.

NCC Officer (ANO): Sri Uttam Das, M.A, Assistant Professor.

THE NATIONAL SERVICE SCHEME (N.S.S.)

The overall aim of National Service Scheme (N.S.S.) is to give an extended dimension to the higher education system and orient the students to community service while studying in educational Institution. The educated youth, who are expected to take the reins of administration in future, are found to be generally unaware of the problems of the village/slum community and, in certain cases, are in different to their problems and needs. It is, therefore, necessary to arouse social conscience of

the students and to provide them with an opportunity to work together with the people of the community. It is felt that their interaction with the common villagers and slum dwellers will expose them to the realities of their lives and bring in a change in their social perception.

Kharagpur College has 2 (two) NSS units under the NSS Cell of Vidyasagar University. Students intending to enroll themselves in NSS need to apply in prescribed form.

NSS Programme Officers

Unit-I: **Sri Subrata Paria,** M.A., Associatet Professor

Unit-II: **Sk. Anisur Rahman**, M.A., Assistant Professor

COLLEGE HOSTEL FOR BOYS

The college has a hostel of its own within the campus to provide accommodation to the male students coming from distant places.

The management of the hostel, including messing, is governed by Hostel Committee and the boarders are required to comply strictly with all the rules and regulation as may be framed by the above committee from time to time.

Hostel Superintendent

Sri. T.K. Ray, M. Com., Associate Professor, Department of Commerce

COLLEGE HOSTEL FOR GIRLS

The college has a hostel for UG & PG female students named "Saleha Khatoon Chhatri Nivas" for providing accommodation to 51 students for the maximum.
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NSOU STUDY CENTRE

The college has a study centre (H-06) of Netaji Subhas Open University inside the campus. This centre offers following courses.

☐ PG Courses (2 years): Bengali, English, English Language Teaching, Political Science, History, Social Work (MSW), Public Administration, Mathematics, MLIS,Education.

☐ P.G. Diploma (One Year): Journalism & Mass Communication.

☐ UG Courses: B.A. Honours in Bengali, History, English, Sociology, Political Science, Public Administration, B.Sc. Honours in Geography andB.Com.

Centre Co-ordinator: Dr. Pradip Kumar Gain, M.Sc., PhD, Associate Professor in Mathematics

Working Hours: Saturday- 12 Noon – 4PM, Sunday – 10 AM – 4 PM

DISCIPLINE

Students should be respectful to the teachers and non-teaching staff and amicable to the fellow students. Students should neither loiter nor indulge in misconduct in the corridors in front of classrooms.

Students should attend all classes arranged for them. Continued absence from classes without sufficient reasons will lead to break of discipline.

Students must attend classes regularly so that required percentage of attendance prescribed by the University is maintained.

A student will not be allowed to appear at University Examination as regular student if his/her attendance falls short of 75% in any subject. Students must observe the rules and regulations that may be framed from time to time by the college authority.

There is a Cycle Stand where the students should keep their cycles under lock and key any free of cost. Cycles must not be kept haphazardly elsewhere.

Students must carry Identity Card within college campus failing which proper disciplinary measures will be taken against him / her. The college authority may call the guardians of the students who are found to be absent in classes for considerable period of time without any prior information.

Parent teacher meetings are arranged once in each semester to make the parents aware of performance of their wards in the college.

Mentoring of the Students

From the Academic session 2018-2019 the college authority has started mentoring of the students beyond the routine and curriculum in a new form. At the beginning of the undergraduate course each student is attached to a teacher of the respective department as the Mentor of the student for holistic development of the students.

ANTI-RAGGING CELL

An Anti-Ragging Cell, with Dr. Sukla Mondal Saha as Convener, has been formed in pursuance of UGC Regulations [No. F.1-21/2009(Anti-Ragging), March-2012] with a view to reining in the menace of ragging inside the college campus.

The Anti-Ragging Cell consists of the following members:

1. Principal
2. Hostel Superintendent
3. Dr. Sukla Mandal Saha **(Convener)**
4. Sri. Tarun Kumar Ray
5. Dr. Jyotirmoy Pramanik
6. Dr. Jagamohan Acharya
7. Dr. Subhabrata Chakraborti
8. Sri. Mintu Naskar
9. G. S. S.U.
10. S.D.O., Kharagpur

STUDENTS' HEALTH HOME

Every student of the college is a member of the Students' Health Home.
College has a Medical unit. One registered Medical Practitioner visit the campus once a week for medical checkup of the students and staff of the college free of cost.

IDENTITY CARD

Every student of the college is required to carry regularly an identity card issued by the college.

THE STUDENTS' UNION

The students' union is run by the student representatives as per the guidelines of the West Bengal Government and Vidyasagar University. The Union pledges to foster fraternity and fellow feelings among the students. It will endeavor to create a student friendly academic atmosphere inside the college campus. The union regularly holds social and cultural functions, organizes sports and games , publishes magazines, and conducts various extra- curricular activities participated by the students.

SWIMMING-POOL

The College has a swimming-pool inside the campus that is constructed with the financial support of UGC. College students and neighboring children are allowed for swimming. At present around 180 candidates learning swimming in four shifts with the proper care of the trainers.

RAGGING WARNING

UGC REGULATIONS ON CURBING THE MENACE OF RAGGING IN HIGHER EDUCATIONAL INSTITUTIONS, 2009. (under section 26 (rxg) of the University Grants commission Act, 1956)Ragging is totally prohibited in the institution, and anyone found guilty of ragging and/ or abetting ragging, whether actively or passively, or being a part of a conspiracy to promote ragging, is liable to be punished in accordance with UGC REGULATIONS ON CURBING THE MENACE OF RAGGING IN HIGHER EDUCATIONAL INSTITUTIONS, 2009 (under section 26 (rxg) of the University Grants commission Act,1956) as well as under the provisions of any penal law for the time being in force.