

# Kharagpur College

## Students Grievance Redressal Cell

[sgckgpcol@gmail.com](mailto:sgckgpcol@gmail.com)

Students' Grievance Redressal Cell of the college is constituted to receive, analyse and redress the **genuine grievances** of the students. As per UGC Guidelines the "grievances" include the following complaints of the aggrieved students, namely:

(i) making admission contrary to merit determined in accordance with the declared admission policy of the institute;

(ii) irregularity in the admission process adopted by the institute;

(iii) refusing admission in accordance with the declared admission policy of the institute;

(iv) non publication of prospectus, as specified;

(v) publishing any information in the prospectus, which is false or misleading, and not based on facts;

(vi) withhold or refuse to return any document in the form of certificates of degree, diploma or any other award or other document deposited with it by a person for the purpose of seeking admission in such institution, with a view to induce or compel such person to pay any fee or fees in respect of any course or program of study which such person does not intend to pursue;

(vii) demand of money in excess of that specified in the declared admission policy or approved by the competent authority to be charged by such institution;

(viii) breach of the policy for reservation in admission as may be applicable;

(ix) complaints, of alleged discrimination of students, from the Scheduled Castes, the Scheduled Tribes, Other Backward Classes, Women, Minority or Disabled categories;

(x) non payment or delay in payment of scholarships to any student that such institution is committed, under the conditions imposed by University Grants Commission, or by any other authority;

(xi) delay in conduct of examinations or declaration of results beyond that specified in the academic calendar;

(xii) on provision of student amenities as may have been promised or required to be provided by the institution;

(xiii) denial of quality education as promised at the time of admission or required to be provided;

(xiv) non transparent or unfair evaluation practices;

(xv) harassment and victimisation of students, including sexual harassment;

The **grievances may be submitted by the aggrieved student himself or his parents in writing** to any member of the Cell and a received copy of the application may be preserved by the student. The aggrieved student can also submit his grievance in writing **through email to the convener** of the cell. The application must contain Name, Roll Number, Class, Section (Day/Morning/Evening), Phone Number and mail id (if any) of the applicant.

## COMPOSITION

1. Dr. Bidyut Samanta, Principal.
  2. Prof. (Dr.) Tapan Kumar Pal [W.B.S.C.H.E Nominee to Governing Body]
  3. Dr. Bimal Krishna Das [Associate Professor, Department of Mathematics and Governing Body Member]
  4. Prof. Rabindranath Changdar [Associate Professor, Department of Commerce and Governing Body Member]
  5. Prof Sukla Mandal Saha [Associate Professor, Department of Economics and In-charge Morning Shift]
  6. Prof. Sujit Mandal [Assistant Professor, Department of Bengali and Governing Body Member]
  7. Dr. Mahadeb Mukherjee [Associate Professor, Department of Commerce and Burser]
  8. Dr. Jyotirmoy Pramanik [Associate Professor, Department of Physics and Coordinator, IQAC]
  9. Prof. Uditā Bhattacharya [Associate Professor, Department of History]
  10. Prof. Mahanga Singh [Associate Professor, Department of Botany]
  11. Prof. Debasish Aich [Assistant Professor, Department of Physics and **Convener**]  
**Ph. 9609101614, mail id: [sgckgpcol@gmail.com](mailto:sgckgpcol@gmail.com)**
  12. Prof. Rakhāl Chandra Bhunia [Assistant Professor, Department of History]
  13. Dr. Sangita Chakraborty [Associate Professor, Department of Mathematics]
  14. Sri Abhijit Pradhan [Non-teaching Representative, Governing Body]
  15. Sri Subhas Chandra De [Non-Teaching Staff]
  16. G.S. Students' Union [not existing presently]
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